



**APPROVED MEETING MINUTES
OF THE BUTTE COUNTY
ASSOCIATION OF GOVERNMENTS
AUGUST 22, 2019**

The following minutes are a summary of actions taken by the Board of Directors. A digital recording of the actual meeting is available at BCAG’s office located at 326 Huss Drive, Suite 150, Chico, CA.

Board Member Connelly called the meeting to order at 9:00 a.m. at the BCAG Board Room, 326 Huss Drive, Suite 100, Chico CA.

MEMBERS PRESENT

Tami Ritter	Supervisor	District 3
Nathan Wilkinson	Councilmember	City of Biggs
Randall Stone	Mayor	City of Chico
Bill Connelly	Supervisor	District 1
Chuck Reynolds	Mayor	City of Oroville
Debra Lucero	Supervisor	District 2
Melissa Schuster (arrived 9:50am)	Board Alternate	Town of Paradise

MEMBERS ABSENT

Doug Teeter	Supervisor	District 5
Ray Borges	Councilmember	City of Gridley
Jody Jones	Mayor	Town of Paradise
Steve Lambert	Supervisor	District 4

STAFF PRESENT

Jon Clark	Executive Director
Andy Newsum	Deputy Director
Ivan Garcia	Transportation Programming Specialist
Chris Devine	Planning Manager
Brian Lasagna	Regional Analyst
Jim Peplow	Senior Planner
Victoria Proctor	Administrative Assistant
Sara Cain	Associate Senior Planner
Cheryl Massae	Human Resources Manager
Julie Quinn	Chief Fiscal Officer

OTHERS PRESENT

Nima Kabirinassab, Caltrans

BCAG Board of Directors Meeting – Item #3
September 26, 2019
Page 2

Sutha Suthahar, Caltrans
Linda Furr, League of Women Voters
Lance Atencio, Transdev

1. **Pledge of Allegiance**
2. **Roll Call**

CONSENT AGENDA

3. Approval of Minutes from the July 25, 2019 BCAG Board of Directors Meeting
4. Approval of Revised Findings of Apportionment for 2019/20 Transportation Development Act (TDA) Funds and Reallocation
5. Approval of the Project List for the 2019/20 FY California State of Good Repair (SGR) Program
6. Approval of Revisions to BCAG Contracts/Purchasing Policy Manual and B-Line – Butte Regional Transit Procurement and Procedures Manuals
7. Approval of Social Services Transportation Advisory Council (SSTAC) Appointments
8. Approval of Resolution 2019/20-02 Authorizing the Federal Funding under FTA Section 5310 (49U.S.C. Section 5310) with Caltrans

Board Member Lucero requested Items 5 and 7 be pulled from the Consent Agenda. On motion by Board Member Stone, seconded by Board Member Wilkinson, the remaining items of the Consent Agenda were approved.

ITEMS REMOVED FROM CONSENT AGENDA

5: Approval of the Project List for the 2019/20 FY California State of Good Repair (SGR) Program

Staff informed the Board of the list of projects intended for the State of Good Repair Program. After Staff started to go into detail, the Board recognized that they had pulled the wrong item from the Consent Agenda and no questions existed about the SGR project list.

On motion by Board Member Wilkinson and seconded by Board Member Stone, the project list for the 2019/20 FY California State of Good Repair Program was unanimously approved.

7: Approval of Social Services Transportation Advisory Council (SSTAC) Appointments

Staff asked the Board what questions existed about the Social Services Transportation Advisory Council Appointments and the Board asked for clarification on the appointment types. The Board asked how the at-large appointments are made and Staff informed them that those are on a case by case basis and that category does not need to be filled in order for the SSTAC to be an accurate representation of the transit community.

On motion by Board Member Reynolds and seconded by Board Member Wilkinson, the Social Services Transportation Advisory Council appointments were unanimously approved.

6: Approval of Revisions to BCAG Contracts/Purchasing Policy Manual and B-Line – Butte Regional Transit Procurement and Procedures Manuals

The Board requested that Staff review this item even though it had already been approved, by request of Board Member Lucero. There were questions from the Board because of the jump in purchasing limit for Small Purchases from \$25,000 to \$150,000. Staff detailed that this change brings us in line with how Caltrans has been trending in updating their purchasing manuals. BCAG and Butte Regional Transit have not updated their manuals in several years, so the lower spending limit makes it difficult to perform necessary maintenance on a facility of our size.

There was general discussion between the Board and Staff regarding the other changes and the need for these changes. This item was already approved with the rest of the Consent Agenda.

ITEMS FOR ACTION

9: Approval of Butte Regional Transit (B-Line) Bus Replacement Purchase

Staff informed the Board that there are several compressed natural gas (CNG) buses that are due to be replaced. These eight buses were identified for replacement in the last quarter of fiscal year 2020/2021, however they will need to be replaced with clean diesel in the first quarter of fiscal year 2020/2021.

There was general discussion between Staff and the Board about why all eight buses are being replaced at once, the costs associated with maintaining those buses, and the costs of replacing them with six clean diesel buses rather than trying to wait. Due to this change coming so close to a fare increase, there was the question of if these buses will be utilized if ridership goes down. Staff was able to assure the Board that even if ridership dips right after the fare increase, it will even back out, and these buses are not adding additional numbers to the fleet size, but rather replacing old buses that are at the end of their useful lives.

On motion by Board Member Reynolds and seconded by Board Member Stone, the B-Line bus replacement purchase adjustment was unanimously approved.

10: Public Hearing for BCAG's 5310 Grand Application to Determine if There are Local Non-profit Agencies able to Provide ADA Complementary Paratransit Service

Staff informed the Board that BCAG is required to hold a public hearing to determine if there are any non-profit agencies readily available to provide transit services to the elderly and disabled.

The Board asked if Butte County Behavioral Health is eligible for these funds for transit needs that they provide their clients. Staff informed the Board that as far as they are aware, that is done internally with Behavioral Health and does not come from FTA 5310 funding sources. Staff asked the Board to open a public hearing for other unknown non-profits to assert that they are able to provide ADA complementary paratransit service.

The Board opened the public hearing. No public comment was made during this time and the public hearing was closed.

On motion by Board Member Ritter and seconded by Board Member Lucero, the resolution authorizing the Executive Director to file and execute the FTA Section 5310 program on behalf of BCAG with the applicable state and federal agencies was unanimously approved.

ITEMS FOR INFORMATION

11: Butte Regional Transit (B-Line) Post Camp Fire Service Requests

Since the Camp Fire, Staff has received numerous requests from FEMA, Cal OES and other short- and long-term disaster relief organizations about transit needs. Staff has been replying to these requests to attempt to get all the information needed in order to provide service for temporary housing facilities that are not currently on the B-Line bus routes, however, that is moving slowly.

There was general discussion between the Board and Staff regarding the situation with transit to these areas. The Board specifically asked that Staff be proactive in finding solutions to these problems. This item was presented for information purposes only.

12: Butte Regional Conservation Plan (BRCP) Update

Staff informed the Board that since the Final BRCP and EIS/EIR were submitted to the state and federal agencies, the Sacramento Regional Office of U.S. Fish and Wildlife (USFW) has refused to forward our documents to the federal level. This decision has

been made because the BRCP lacks the support of the local Congressman and USFW feels the current administration would not approve the plan without that support.

There was general discussion between the Board and Staff regarding current steps to take to get the plan approved. The Board requested a verbal list of all the changes that have been enacted to help get the approval of the Butte County Farm Bureau and Chico Builders Association. Staff listed several of the changes and pointed to the written list that accompanied the memo. The Board also suggested that a letter of support be written and sent to the Congressman, and Staff agreed to write a letter to present to the Board in the next meeting.

This item was presented for information purposes only.

13: 2020 Regional Transportation Improvement Plan (RTIP) Development

Staff informed the Board that they are developing the 2020 Region Transportation Improvement Plan (RTIP), as required by December 31, 2019, which identifies the regions' project recommendations for the State Transportation Improvement Program (STIP) to be approved by the California Transportation Commission (CTC).

Staff presented the Board with a draft list of projects and recommendations and issues for the 2020 RTIP. There was general discussion about the different recommendations, with particular focus to the State Route 70 Corridor widening. The part of the widening inside Butte County has already been fully funded, so the \$8 million funding in the RTIP is specifically as a funding match for SACOG and Yuba County in order to complete Segments 4 & 5 that are in Yuba County.

The Board suggested that if SACOG refuses to match those funds, that they can be equally well spent on other projects inside Butte County. Sutha Suthahar, a Caltrans District 3 team member, addressed the Board about why it's vital for the entire project to be completed now rather than to finish these segments now and Segments 4 & 5 later. If completion were to wait, it would cost several more millions of dollars.

ITEMS FROM THE FLOOR

14: There were no items from the floor.

ADJOURNMENT

With no further items to discuss, the BCAG Board meeting adjourned at 10:20 AM.

Attest:

Jon Clark, Executive Director
Victoria Proctor, Board Clerk
Butte County Association of Governments



9-26-19